



আম্বেদকর কলেজ

ফটিকরায়, উনকোটি, ত্রিপুরা

Ambedkar College

A Govt. Degree College Affiliated to Tripura University
(UGC 2f & 12B recognized and NAAC Accredited)
Fatikroy, Unakoti, Tripura – 799290

INSTITUTIONAL BEST PRACTICES

CURRICULAR ASPECTS

PRACTICE NO. 1

- 1. Title of the Practice:** Collaboration- with Central Sanskrit University (Rashtriya Sanskrit Sansthan), New Delhi, for running the Non- Formal Sanskrit Education Centre.
- 2. Objective of the Practice-** To make aware about the Sanskrit language and literature.
- 3. The Context-** Seek to know own heritage and develop the skill of speaking in Sanskrit language.
- 4. The Practice -** This scheme offers classes for *VakyaVyavahara*, certificate course in Sanskrit language, for all who are interested to learn Sanskrit without any pre-qualification and irrespective of any age group. It functions in and outside of the institution as per the convenience of the students. Besides classes, it organizes various other activities like exhibition, conversation etc. for propagation of Sanskrit language.
- 5. Evidence of Success-** Course for the academic session 2018-19 was greatly appreciated and got permission to run the course for the academic session 2019-20 with increased number of participants. And the centre is running cross-district this time.
- 6. Problems Encountered and Resources Required –** The main problem was to motivate students. Central Sanskrit University appoints teachers and gives financial support directly to the teacher to run the center. And our institution hosts this course by providing permission to use physical facilities.

PRACTICE NO. 2

- 1. Title of the Practice:** Skill Development Training Programme for faculty and students by National Institute of Electronics & Information Technology (NIELIT), Agartala
- 2. Objective of the Practice -** To enhance the skill of students and teachers in computer application.

3. **The Context** - In view of the inclusion of ICTs both in academic and administration affairs of the college the need for training of this kind was felt for both teaching and non-teaching staff of the institution. And to prepare students for placements this kind of skill development programme was initiated.

4. **The Practice** - In the academic session 2018-19 a training programme for both teaching and non-teaching staff on "Information Technology and Digital Services (including Digital Payments and GST)" was organized by NIELIT for eighteen days from 12/11/2018 to 29/11/2018. And a Skill Development Training programme was inaugurated in our college on 27/02/2019 by the National Institute of Electronics & Information Technology (NIELIT), Agartala. A total number of 35 students enrolled for the 80 Hours Certificate Course in Office Automation

5. **Evidence of Success** – The course for students is continued for the academic session 2019-20.

6. **Problems Encountered and Resources Required** – Adjustment of classes with central routine is a problem to run this course. National Institute of Electronics & Information Technology (NIELIT), Agartala, offers these courses through their teachers using our physical facilities. More computers are required for this course.

TEACHING LEARNING EVALUATION

PRACTICE NO. 1

1. **Title of the Practice:** Arranging Study Tour
2. **Objective of the Practice** - To enhance the understanding of the cultural history of their locality by direct observation.
3. **The Context** - Understanding the need of students to learn and explore the rich cultural heritage through participation and self-observation this tour was organized.
4. **The Practice** - A Study Tour was arranged by the college for the final year students on 22/01/2019. Students along with four teachers went to Unakoti, the nearest place of historical importance. Students did survey the rock monuments in and around Unakoti. This trip serves the purpose of observation for education.
5. **Evidence of Success** - It was observed that students understanding of historical monuments enhanced.
6. **Problems Encountered and Resources Required** - Resource for this purposed is provided by college administration that was very much insufficient. Therefore limited number of students are accommodated.

PRACTICE NO. 2

1. **Title of the Practice:** Academic Audit
2. **Objective of the Practice** - To evaluate the quality of academic affairs of the college.
3. **The Context**-In the context of providing quality education, it was necessitated to plan and shape the academic matters of the college based on the internal evaluation of prevailing activities and facilities for academic affairs.
4. **The Practice** - In the academic year 2018-19 IQAC initiated the process of an Academic Audit by constituting a two-member committee for this purpose. And the committee along with an external member from other college did study various areas involving academic affairs of the college. The committee submitted the report within one month.
5. **Evidence of Success** - College has worked on various suggestions and improvement is in a constant progress.
6. **Problems Encountered and Resources Required** – This was managed by giving extra effort beyond routine duty by faculty members of the college.

PRACTICE NO. 3

1. **Title of the Practice:** Faculty Development Programme on Learning Management System(LMS)
2. **Objective of the Practice** - To encourage and equip faculty members with modern ICT tools.
3. **The Context** - To make the teaching and learning environment of the college more effective it was necessary to understand and encourage the faculty members to adopt new ICT tools like LMS.
4. **The Practice** - To address the abovementioned objective and need a FDP on LMS was organized by IQAC on 25thJune, 2019, at 2:00 PM in the Seminar Hall of the college. Dr. Deborshi Mukherjee, Associate Prof. & Head, School of Management, Tripura University (A Central University), Agartala, officiated as the resource person.
5. **Evidence of Success** - Inspired by this the department of Sanskrit managed to start cloud based free online LMS for its students.
6. **Problems Encountered and Resources Required** - College administration provides financial resource for this programme.

PRACTICE NO. 4

1. **Title of the Practice:** Invited Lectures for students.
2. **Objective of the Practice** - To enrich the process of teaching and learning, and to enforce short term inter institutional faculty exchange programme for quality education.
3. **The Context** - In the context of maintaining an atmosphere of sustainable quality education in the institution in cooperation with other colleges of this locality and to expose students to experts from other colleges for better learning, invited lectures on various subjects are necessitated.
4. **The Practice** - The department of Philosophy, History, English, Sanskrit and Political Science organized invited lectures on different topics of the prescribed syllabus of respective subjects are organized throughout the academic session 2018-19 by inviting expert faculty members from nearby college, viz. General Degree College(GDC), Kanchanpur, GDC, Dharmanagar etc.
5. **Evidence of Success** – Greater participation of students and faculty.
6. **Problems Encountered and Resources Required** – College administration and departments manages resources internally.

PRACTICE NO. 5

1. **Title of the Practice** - Online Students Satisfaction Survey (SSS) on Teaching Learning Evaluation.
2. **Objective of the Practice** - To assess and upgrade the quality of the education in the college.
3. **The Context** - In the context of forthcoming accreditation (2nd Cycle) of the college by NAAC and SSS being a mandatory part of this process, it was necessary to give an exposure of online SSS to the students of the college. Thus, this serves the need of preparing the students for the process of forthcoming NAAC accreditation.
4. **The Practice** - IQAC took initiative and by the help of faculty members an online google form for SSS with sample questions, as provided by NAAC, was prepared and linked it to the college website. IQAC organized a sensitization programme for students on newly introduced online internal Students' Satisfaction Survey (SSS) on Teaching Learning Evaluation for the year 2018-19. This programme was organized in two phrases. The first programme was held on 27/03/2019 at 1:30 P.M. in the seminar hall and next was on 30/03/2019. All most all students of 2nd, 4th and 6th semesters participated in that programme. Therein the necessity of the survey and its methodology was explained to the students. Also randomly generated unique ID that consists of a four digit number was provided to all students as login ID to access the online SSS form lunched in the college website for the purpose of the said survey.
5. **Evidence of Success**-AnalysisoftheStudentsSatisfactionSurvey,that isuploadedinthe college website.
6. **Problems Encountered and Resources Required** - It was managed with free online Google form and with extra effort of faculty members.

RESEARCH, INNOVATION AND EXTENSION

PRACTICE NO. 1

1. **Title of the Practice** – Publication of Ambedkar College Research Journal.
2. **Objective of the Practice** – To strengthen research culture in the college.
3. **The context** – As research is part of the academic activity, therefore to encourage and engage faculty members in research activities the institute has created an opportunity in the form of publishing a research journal.
4. **The Practice** – College publishes a Research Journal titled “Ambedkar College Research Journal”, a multi disciplinary and multilingual journal published annually with ISSN No 657-2395-2350 since the year 2015. And till date three volumes have been published. Faculty from various institutions contributes their research articles.
5. **Evidence of Success** – Despite of journal’s “non-UGC-CARE listed” status the college has continued the publication of the journal.
6. **Problems Encountered and Resources Required** – Lack of any specific adequate fund for this purpose and as it is not included in the UGC-CARE list of journals so faculty are not interested to contribute.

PRACTICE NO. 2

1. **Title of the Practice** – Organizing Academic Events in the form of Seminar/Workshops etc.
2. **Objective of the Practice** - To gain a better insight into the subject of the seminar/workshop through sharing knowledge in the form of data and findings to encourage the culture of research.
3. **The Context** - Faculty members need to be engaged in research activities by presenting their thoughts, findings etc. through seminar, workshops, etc. In this context a national seminars on different topics have been organized in the college to provide an opportunity to the faculty members engaged in research works to share their research findings.
4. **The Practice:** The College has organized various academic gatherings in the form of seminar/workshops etc. They are: (1) National Seminar Tribals Of Tripura In Transition: A Socio- Economic and Political Perspective, from 23/08/2018 to 24/08/2018. (2) One day state level seminar on IPR with special reference to copy right on 7/5/2019. (3) One Day Faculty development programme on LMS, 25/06/2019. (4) One day College level seminar on “B.R. Ambedkar and Social justice, 24/4/2018. (5) Regional

seminar on Adwaita Malla Barman, 19/1/2018, 9/3/2017 and 04/03/2016. (6) One day state level seminar on Human rights and its emerging trends, on 20/03/2017. (7) One Day Seminar on “Asahishnuta o Dalit Nipirhaner Biruddhe Dr. B. R. Ambedka” on 25/01/2017 (8) Two Days National Seminar on ”Uttar Purber Bangla Sahitye Marxiyo Darshan : Prosongo Tripura” from 08/09/2016 to 09/09/2016. (9) Two Days National Seminar on “Sanskrit Studies: Its Past, Present and Future, With Special Reference to Tripura” 28/07/2015 to 28/07/2015. (10) National seminar on socio-economic and educational status of muslims in Tripura, from 11/08/2015 to 11/08/2015. (11) Two Day Training on “Education and Skill Development of Youth in Tripura, from 16/01/2015 to 17/01/2015. (12) Regional Seminar on “Philosophy of Man and Environment” on 27/12/2014. (13) One week Workshop on SPSS from 24/07/2014 to 30/07/2014.

5. **Evidence of Success** – Findings of some seminars have been published in the form of books. And faculty were encouraged to organized more such events.
6. **Problems Encountered and Resources required** – Due to the remote location of the college it is not easy to arrange resource persons and participants from outside of Tripura. And for arranging one day seminar and workshops more financial resources are required.

PRACTICE NO. 3

1. **Title of the Practice** - Community Service.
2. **Objective of the Practice** - To discharge Institute’s responsibility towards society and to inculcate the value of community service in students.
3. **The Context** – As the community service enables students to acquire life skills and knowledge, as well as provide the service to those who need it the most. Volunteering also prepare the students to became active members of the community and has a lasting positive impact on society at large along with taking responsibility as an open minded, principled citizen.
4. **The Practice** - The College through its NSS/NCC units organizes various community service programme such as Blood donation camp, Medical camp, repairing of houses and distribution of essential items during crisis/natural calamity and study materials for poor students. etc. in the adopted village, distributing essential commodities among the inmates of orphanage/old age home, organizing Swaccha Bharat activity in nearby locality, conducting awareness programme on drug abuse, HIV etc.
5. **Evidence of Success** - Our community service in the adopted village has been acknowledged though letter of appreciation.
6. **Problems Encountered and Resources required** – Difficulty in synergizing formal learning and service task and logistical support. Therefore more financial and human resources are required.

STUDENTS SUPPORT AND PROGRESSION

PRACTICE NO. 1

1. **Title of the Practice:** Career and Counseling Programme.
2. **Objective of the Practice** - To provide the students the basic and essential knowledge of the limitless job opportunities in various sectors and guide them to choose the right one according to their interest and ability.
3. **The Context** - In the context of the notion of job scarcity our college felt the need to make the students aware about different jobs in various sectors.
4. **The Practice** - The career and counseling cell of our college organized two programmes, viz. a lecture program on the various career scope in Indian Army on 31st July 2018, and another lecture program titled “Sky Is The Limit” on 22nd February, 2019.
5. **Evidence of Success** - Some students have joined Indian Army and other services.
6. **Problems Encountered and Resources Required** – The first programme was organized in collaboration with 30th battalion of Assam Rifles, and the second was organized independently by college.

PRACTICE NO. 2

1. **Title of the Practice:** Placement drive.
2. **Objective of the Practice** - To facilitate opportunity for jobs after completion of course.
3. **The Context** - Students need for job was addressed through this.
4. **The Practice** - Reliance JioInfocomm Limited organized a recruitment drive for final year GRA Trainee & Jio Sales Officer Trainee on 02/05/2019. Around 48 final year, 6th sem. students participated in the programme.
5. **Evidence of Success** - Five (05) students were selected from our college for this job.
6. **Problems Encountered and Resources Required** - College provides physical facility for this purpose.

PRACTICE NO. 3

- 1. Title of the Practice:** Financial support to poor meritorious students.
- 2. Objective of the Practice** - To help and encourage students to materialize their dream.
- 3. The Context** - Since the college is situated in a rural area, therefore it is often observed that students having merit in academic, sports, etc. are unable to excel in the field of their choice due to lack of financial and emotional support. So to meet the need of the needy and meritorious students teachers always come forward to help and support them.
- 4. The Practice** - A felicitation programme was held on 08/05/2019 to felicitate Mr. Sujit Shil, a student of our college, for his achievement of Gold Medal at Indo-Srilanka International SAVATE CUP Championship 2018 that was held in Chandigarh on the 3rd and 4th September, 2018. This programme was organized by the Teachers' Council of our college. Therein Mr. Shil was given small financial assistance of an amount of Rs. 5000/- (five thousand only) on behalf of teaching and non-teaching staff of the college.
- 5. Evidence of Success** - Mr. Sujit Shil achieved many more in the field of Kickboxing and continuing his study.
- 6. Problems Encountered and Resources Required** - Contributed by teaching and non-teaching staff of the college.

PRACTICE NO. 4

- 1. Title of the Practice** - Students distributed study materials to needy school going students.
- 2. Objective of the Practice** - Extending a helping hand towards building a prosperous society.
- 3. The Context**-After adaptation of a village named Rajnagar situated in the vicinity of the college, it was necessitated to extend a helping hand towards the all-round development of the village by the students and teachers of the college. Thus, by this students addressed the need of their contribution in up lifting the life of the villagers.
- 4. The Practice** - On the auspicious occasion of Saraswati Puja, on 12/02/2019, Tuesday, students of Ambedkar College, Fatikroy, organized a programme to distribute study materials among the needy students of Rajnagar village.
- 5. Evidence of Success** - This gesture of students was greatly appreciated by the local mass.
- 6. Problems Encountered and Resources Required** - Students contributed an amount from their Saraswati Puja budget for this purpose.

PRACTICE NO. 5

- 1. Title of the Practice** - Felicitation to science students
- 2. Objective of the Practice** - To encourage and appreciate scientific temperament of young students.
- 3. The Context** - In the background of the suggestion of the NAAC peer team of 1st cycle accreditation to improve the science stream, there was a need to do so by increasing student intake and physical facilities. So this was an initiative to attract school passout science students to join the science stream of the college
- 4. The Practice** - Science Forum, Ambedkar College, Fatikroy, organized a felicitation programme for HS +2 science students successfully passed from various H.S. schools of Kumarghat Sub-division on 01/06/2019 in the seminar hall of the college at 2:00 PM. Sixty eight students attended the programme, and trophies and certificates are handed over to them by the present distinguished guests.
- 5. Evidence of Success** - Number of student enrollment in science has increased from 02 to approximately 20 above.
- 6. Problems Encountered and Resources Required** - The expenditure for the programme was borne by Mr. Rajiv Kumar, alumnus of this college.

GOVERNANCE, LEADERSHIP AND MANAGEMENT

PRACTICE NO. 1

- 1. Title of the Practice** – Feedback from Teachers and Alumnus.
- 2. Objective of the Practice** - Assessment of quality in governance, leadership and management.
- 3. The Context** - In the context of fulfilling requirements for maintaining quality in HEIs as prescribed by NAAC, the need for assessing the quality of governance, leadership etc. through structured feedback was achieved by this practice.
- 4. The Practice** - IQAC took initiative to take feedback from teachers and alumnus, two of the stakeholders of education, by circulating a feedback form consisting of questions on various matters and they are asked to drop the form in a sealed box. After due date those are collected and analyzed.
- 5. Evidence of Success** - The report of the teachers' and alumnus feedback analysis have been uploaded in the college website.
- 6. Problems Encountered and Resources Required** - By using available physical resources, and extra effort by faculty members.

PRACTICE NO. 2

- 1. Title of the Practice** – Green audit.
- 2. Objective of the Practice** - To promote the environment management and conservation in college.
- 3. The Context** - In the context of improving and maintaining the green atmosphere of the college, the need to identify, quantify, describe and prioritize framework of environmental sustainability with applicable regulation, policies and standards was addressed through this practice.
- 4. The Practice** - In the academic year 2018-19 IQAC initiated the process of a Green Audit by constituting a three -member committee for this purpose. Two external members nominated from Tripura State Pollution Control Board and one from college nominated for the purpose. The committee did study various areas involving environment of the college. The committee submitted the report within one month.
- 5. Evidence of Success** - The report has been posted in college website and various suggested measures have been accepted for implementation in coming days.
- 6. Resources** - Utilizing the physical facility of the college and extra efforts of faculty members.

THE INSTITUTION

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