আম্বেদকর কলেজ
ফটিকরায়, উনকোটি, ত্রিপুরা
Ambedkar College
A Govt. Degree College Affiliated to Tripura University
(UGC 2f &12B recognized and NAAC Accredited)
Fatikroy, Unakoti, Tripura – 799 290

STATIONERY REQUISITION / INDENT FORM

Department/Section: _____ **Date:** _____

Requisitioned by: _____ **Designation:** _____

To,
The Store Keeper / In-charge,
Ambedkar College.

Please issue the following stationery items as per the requirement of this department.

Sl. No.	Name of Item	Specification (if any)	Quantity Requested	Quantity Issued (Office Use)

Purpose/Remarks: _____

Signature of Indenter:

Verified & Approved By:

(Signature of HOD / Section In-charge)

OFFICE USE ONLY (STORE SECTION)

Stock Book Volume No: _____ **Entry Verified By:** _____

Date of Issuance: _____ **Receiver Name:** _____

Signature of Store In-charge *(With Seal)*

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